

Step – An overview of key skills

Task 2 Answers

1. Setting clear learning goals

Marie Therese says that an online teacher needs to be able to plan and set clear learning goals so that lessons have a clear purpose and aren't just a case of chatting with the learner.

2. Planning

Ollie says that it's really important to plan really well so that you know what you're doing at every step and that there is no 'dead time'.

3. Good management skills

Lindsay says that the teaching techniques you use in the face-to-face classroom need to be used in the digital environment too, although they may need to be adapted. Setting up tasks, checking learners have understood the tasks and building rapport can be more difficult online. That means the teacher needs to be sure they can give clear instructions and demonstrations of activities.

4. Using gestures

Corrine talks about using gestures and shows us some gestures she uses to count the number of syllables in a word, to invite learners to speak, and to show learners that she's listening or waiting for them to speak. She says using gestures helps her to make her lessons successful.

5. Establishing and building rapport

Marie Therese, Ollie and Helen talk about the need to establish and build rapport. They suggest that teachers may need to work harder at establishing and building rapport online than they do in the face-to-face classroom. They talk about some of the reasons why it's more difficult to establish rapport in an online lesson than in a face-to-face lesson.

6. Bringing energy to an online lesson

Corrine says that a key skill for teaching online is bringing and maintaining a lot of energy in online lessons.